

# VISITOR CLAFIRICATION TEXT

## INFORMATION ON THE PROCESSING OF PERSONAL DATA FOR VISITORS

### Dear Visitor;

Our company; In order to ensure security in its buildings, factories and physical campuses, to ensure legal, technical and commercial occupational safety, taking images with a closed circuit camera system (CCTV) in the Company campuses, monitoring through internet firewall and digital recording systems, recording and monitoring of guest entries and exits. With the guest internet service, data is collected within the framework of the personal data processing conditions specified in Articles 5 and 6 of the KVK Law.

Our company; In the processing and preservation of your personal data, it takes the highest level of security measures by showing maximum sensitivity to act in accordance with the Constitution and the "Personal Data Protection Law No. 6698" and to ensure the security of your personal data. With this text, we aim to fulfill our obligation to inform you about the purposes of processing your personal data, legal basis and your rights arising from Article 10 of the "Personal Data Protection Law" No. 6698. For this purpose, the said personal data owners are enlightened in this context through the texts posted by our Company or made available to the guests in other ways.

### In this text;

**ID information:** Name, Surname information given by the visitor,

**Visual Data:** Image data processed automatically by cameras

**Plate Data:** It refers to the data given by the visitor at the vehicle entrances or taken by the camera method.

### 1. Data Controller

In accordance with the Law No. 6698 on the Protection of Personal Data ("Law"), your personal data will be processed in the capacity of data controller. **FİSTAŞ Fancy Yarn Industry and Trade Inc.** ("Company") as described below and within the limits drawn by the legislation.

### 2. Purpose of Processing Personal Data

**FİSTAŞ;** to ensure security as a data controller pursuant to the KVK Law, with security camera monitoring in our company's buildings, factories and physical campuses, the identity information of the guests and subcontractors (including the tracking of the vehicles belonging to the name, surname, guest and subcontractors), the information of the institution / company they came from, their entrance, exit. Personal data processing activities are being carried out for tracking (your entry-exit date and time information to our company).

The management of your personal data and access records provided by our Company while using the internet access facility made available to visitors by our Company will be done in accordance with the personal data processing conditions outlined in Articles 5 and 6 of the Law by our Company, as well as the establishment of the security of all technical facilities and campuses of our Company, the physical security, and the management of the access records.

### 3. Parties and Purpose of Transfer of Personal Data

Your processed personal data may be shared with our solution partners, affiliates, and affiliated group companies, as well as legally recognized public institutions and private individuals, within the parameters of the personal data processing conditions and purposes specified in Articles 8 and 9 of the Law, in order to manage access records, fulfill our legal obligations, and ensure the security of our Company's campus. Retention Period of Personal Data

### 4. Retention Period of Personal Data

Your personal data, will be stored for the above purposes throughout 6 (six) months. Your personal data after the time has passed it will be deleted, destroyed and/or anonymized by the methods within the scope of the Personal Data Protection Law and relevant regulations by or upon your request.

## 5. Method and Legal Reason for Personal Data Collection

**FİSTAŞ**; to ensure the security in the buildings, factories and physical campuses of the Company, in order to ensure legal, technical and commercial occupational safety, monitoring, recording, issuing entrance cards and identity registration activities by means of closed circuit camera system (CCTV) in the Company campuses, and tracking the guest entries and exits. Data is collected within the framework of the personal data processing conditions specified in Articles 5 and 6 of the KVK Law.

In addition, If Visitor wants to receive internet service using the internet network in FİSTAŞ, data is collected to monitor and ensure the traceability and security of this service.

This data is in accordance with KVKK, **FİSTAŞ** collects the information you give verbally, camera images, electronic, digital and technical channels, automatically or non-automatically, in accordance with the law, and within the scope of the personal data processing conditions and purposes specified in Articles 5 and 6 of the KVKK, as specified in Articles 2 and 3 of this text. Based on legal grounds, personal data is processed within the terms and purposes of processing.

The camera monitoring and recording activities that is being executed by our Company FİSTAŞ; are carried out in accordance with the Law No. 5188 on Private Security Services and the regulation regarding the implementation of this law, and based on a legal reason based on the legitimate interest of our Company.

**FİSTAŞ** carries out security camera monitoring activities for the purposes stipulated in the relevant legislation in force and in accordance with the personal data processing conditions listed in the KVK Law.

## 6. Rights of Personal Data Owner Enumerated in Article 11 of the Law

Regarding the processing of your personal data by our Company, to learn whether your personal data is processed in accordance with Article 11 of the Law, to request information about it if your personal data has been processed, to learn the purpose of processing your personal data and whether it is used in accordance with this, knowing the persons, requesting the correction of personal data in case of incorrect processing, requesting the deletion or destruction of personal data in case the reasons requiring the processing of personal data disappear, requesting the correction or deletion of the personal data to be notified to the third parties to whom the personal data has been transferred, analyzing the processed data exclusively through automated systems to object to the emergence of a result against you In the event that you suffer damage due to the unlawful processing of personal data, you have the right to request the compensation of the damage in writing, without prejudice to the rights of our Company arising from the legislation and this form.

We reserve the right to refuse requests that are unreasonably repetitive, require disproportionate technical effort, compromise the privacy of others, or are otherwise excessively difficult.

In order to use your above-mentioned rights, after completing the form on [www.fistas.com](http://www.fistas.com), through the notary public, a copy with wet signature can be sent to DOSAB Mustafa Karaer Cd. N:25 OSMANGAZI / BURSA in person or in writing by registered mail with return receipt. After signing with a "secure electronic signature" Sending the form with secure electronic signature via registered e-mail to [kvkk@fistas.com](mailto:kvkk@fistas.com), Secure electronic signature, mobile signature or previously notified to FİSTAŞ by the relevant person and by using the e-mail address registered in the system of to kvkk@fistas.com via a software or application developed for you can send. Applications must be in Turkish.

To get detailed information about our Personal Data Protection and Processing Policy, please learn about your rights under the law, please visit our website; <https://www..com.tr/KVKK>